**A charter** represents a document that describes a project, its rationale, its goals and its participants. The **purpose of a charter** aims at aligning the expectations of all the contributors so that their energy focuses on the project's priorities.

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<mark>**First take of a Charter-10/18/2020**</mark>

**The purpose of the group** is to test and provide feedback on the given process(web-site top-sheet) to see if we can use it to learn the tools to create a functioning team; learn to pick a problem and solving for solutions of that problem using the listed tools.
 **Our rational for doing this is that we are:**
 Putting your wisdom to work; By providing tools to go from a group to a working community, From problems to solutions and Showing a path for giving back to the community.

Our customer are seniors who live in a senior housing community.  The results will be presented by the group at the end of the process. Included in the presentation will be answers to the following questions
- What did we learn?
- What parts were enjoyable?
- How did you judge that the team worked well together?
- How do we think this can help society?

**Our problem to solve will be the creation of a process for selling this method to a senior housing facility that gets their buy in.**  The proposal needs to be no longer than a 6 page document. It shall contain the following areas; Value statement, benefits to the housing facility, benefits to the possible community, time frame, resources needed.

The goal of the group is to have some solutions to the problem that can be presented to the first client within a three-week period of completing the process.

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## Reference:

**Every charter should include some variation on the following categories.**

1. Project name. Name your project, and make the title as specific as you can. ...
2. Purpose, objective (goal), and project specification. ...
3. Budget. ...
4. Deliverables. ...
5. Scope and risks. ...
6. Timeframe or milestones. ...
7. Key stakeholders. ...

Team roles and responsibilities

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