

Re-Branding the Veteran into the Workforce-09222021

HAVE YOU HIRED A VETERAN? Corporate * State * Federal * Non-profit * Volunteers



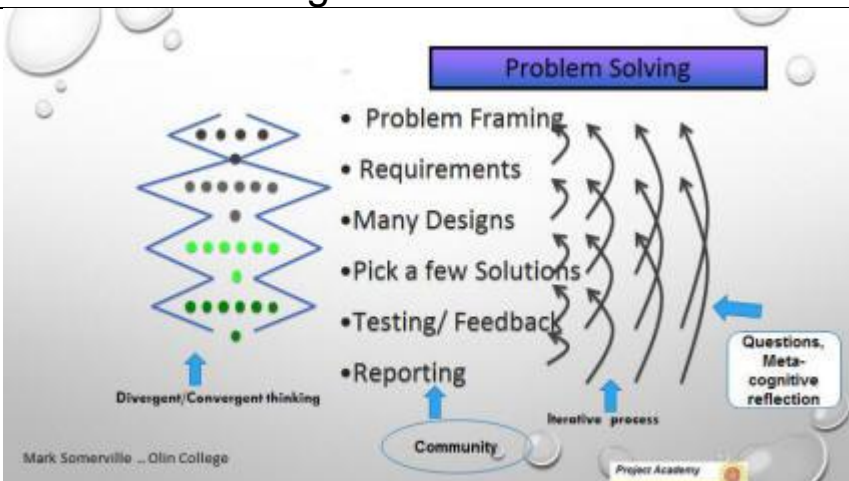
Concept: Training that focuses on the soft-skills needed in the corporate world that produces a “**Thinking Technician**”

Est. Time	Label	Detail	
4 hr	Discuss about your service	Utilize the Experience and Wisdom of the Veteran	
4 hr	Class schedule	How the classes will run & our responsibility	
8 hr	About you	Creating a brand for the individual- <ul style="list-style-type: none"> • Strength & Goals 	
4 hr	know your customer- Their needs	Discuss Corp Culture and expectations <ul style="list-style-type: none"> • Organization • Expectations, Professionalism • Learning – Curiosity 	
8 hr	Your inner strength	Review the importance of your Attitude and Social & Emotional thoughts	
4 hr	Mindset thinking	Ownership	Think like an owner
		Growth	The brain is like a muscle, use it or lose it
		Engineering	Manage tasks around a project



Est. Time	Label	Detail
8 hr	Life-Skills discussion	<ul style="list-style-type: none"> • Creative & critical thinking, Learning skills • Wisdom- good decisions and taking the path that provides value to all (society) • Community- People and relationships count • Social justice- leaving the world a better place than you found it • Purpose- Sense of direction that you achieve, the goals you set
16 hr	Team work skills	<p>Introduction to creating a team: Why do we need a team? Review U-Tube video's, searches</p> <p>Path of creating a team</p> <p>Individuals ↓ People ↓ Group ↓ Team ↓ Chapter</p> <p>Question: How could this be like a path?</p> <p>Do Organizations have a Culture?</p> <p>Discussion of the elements of the community culture What is the culture of the team? How is a learning team like a sports team? Write up the results Example: The school will foster a Team/community based culture of a learning environment, with all treated as adults and with respect. What is our classroom culture? (How are we going to operate?)</p> <p>Elements to discuss: Define for our team</p> <p>Elements of Culture</p> <ul style="list-style-type: none"> Language Communication Symbols Behavior, social roles, design Values Existence and beauty Material Shared ideas Norms Rules and expectations Myths Role and Public ceremony <p>Is diversity good for a team? WHY?</p> <p>Essential Questions I must answer:</p> <ul style="list-style-type: none"> 1. What do I bring to the team? 2. What are our commitments to one another? 3. What differences exist between us? 4. How will we operate? 5. How will we know we are succeeding? What benefits does a team approach help in solving problems? <p>How are we going to work together – handle conflicts.</p> <p>Creating a team charter</p> <p>The Charter Covers:</p> <ul style="list-style-type: none"> Goals (Fun, ...). How will we be measured at the end. Roles that the team will do, (Scribe, Captain, Planner, Advisor, Tester, Public reporter, ...) Deliverables? How will we handle conflicts? <p>Compare & Discuss to a learning team</p> <p>Sports team Jazz group Project team</p> <p>Page 1 of 1</p> <p>Project Academy</p>




Est. Time	Label	Detail
16 hr	Basic computer literacy	<ul style="list-style-type: none"> Email, Web, Search, Software tools
8 hr	Communication components	<ul style="list-style-type: none"> Written-image mapping Verbal- Difficult conversations Listening
8 hr	Planning & organizing	<ul style="list-style-type: none"> Time management, Prioritization Question process Gantt Chart, Note taking
16 hr	Analysis & Analytical	Basic math, Graphing Problem Framing
24 hr	Problem solving <ul style="list-style-type: none"> Brain-writing Shaping Decision making Reflection 	
8 hr	Foundational skills	Tools used in the corporate world to manage and improve projects & tasks http://www.projectacademy.org/Foundation-Handbook-12.pdf
8 hr	Testing and feedback	<ul style="list-style-type: none"> Reflection Evaluation
4 hr	Example: Project Process (google)	What project managers do <ul style="list-style-type: none"> The major phases of a project Plan and organize projects Manage a team to complete tasks Budget and control project costs





Est. Time	Label	Detail
		<ul style="list-style-type: none">• Complete projects on time Average entry-level starting salary ¹ \$59,000/yr
8 hr	Discussion of corporate roles and job functions	http://www.projectacademy.org/careers-09142021.pdf
16 hr	Reporting & Job internships	
	Practice	<ul style="list-style-type: none">• Participate in self-reflection. In order to improve, you must first be honest about where your shortcomings are. This isn't always easy. If you are struggling, ask a friend or family member to help you identify your true strengths and weaknesses.• Observe others. Look to others who exemplify the soft skills you want to improve. If you have a relationship with them, ask for their advice or coaching.• Practice. All soft skills will improve with practice. Once you have obtained training or coaching, practice using your new-found skills with friends or family before your interview. This will give you the confidence to take these skills into the workplace.
	Monthly follow-ups	Mentoring and product updates, one year plan





Total= $136\text{hr} / 8 = 18$ days Need to add practice time to schedule

Add 2 days for review periods

