

Connecting skills/manuf. Items to curriculum

Curriculum	Skills from	Manufacturing From
Introduction		Books, video People
Week1		
Team Formation		Team work
Week1		
Planning		S&E learning Business structure Creating plans
Week2		
Problem-solving		Problem-solving Customer-interface
Week3		
Reporting		Quality Self-branding
Week4		

Learned work elements in the 4-week class

Connection	Element
Books, Videos	<ul style="list-style-type: none"> • The Agenda • Dr. Deming • Problems as opportunities
Team Work	Greeting skills, Eye contact, nonverbal skills- Listening skills, communications, problem resolution, Setting values, goals, commitments Company culture
	Social & Emotional learning, Meeting etiquette,
Business structure	Business structure: goals, plans, financials, marketing, sales, development
Creating plans	Creating plans, deliverables, reports, processes, bullet lists
Quality	Quality, continuous improvements, feedback, testing, safety
	Financial literacy
	Business math, statistics, graphs, tables
	Customer interface, Who's the supplier
Problem solving	Problem solving, thinking skills, decision process, sorting, learning from failure
	Self-branding, elevator pitch, networking, presentations
People	Work in a team which is composed of pair/share groups.
Instructions	Instructions & work items will be listed on the web-site.
Technical learning	Are there any subject we should cover? Programing (Unity), Office, Spreadsheet, Displays elements



Life-skills:

Attitude:	<ul style="list-style-type: none">• Positive attitude• Keeping your focus• Controlling your emotions• Flexible
Teamwork:	<ul style="list-style-type: none">• Respecting others• Active listening• Working together• Being reliable• Understanding the problem-solving process• Understand non-verbal communications
Social Skills:	<ul style="list-style-type: none">• Responding to conflicts in a positive manner• Helping customers• Time management• Planning ahead• Work place ethics• Physical appearance
Personal Skills:	<ul style="list-style-type: none">• Financial literacy• Thinking skills (creative & critical), questions & reflection• Measurements & Feedback• Problems as opportunities• Leadership

